

Local Chapter Constitution Template

Dated May 1, 2017

The name of this association shall be Kootenay Lake EEPSA Local Chapter,
subsection of the NDTA & CVTA [local teachers' union] and
chapter of the Environmental Educators' PSA.

GOALS

The goals of this association shall be:

- *To build partnerships and collaborations with other place-based, environmental educators and groups within SD8 and beyond.
- *To promote greater awareness, understanding and appreciation of the environment and nurture skills in teachers to use Place-Based Education (PBE).
- *To provide mentorship and professional development for educators
- *To promote risk management and establish best practices in place-based education
- *To engage new members of the SD8 Local Chapter of EEPSA

Base of operation

The operations of the association are to be carried on in SD8 [SD or area].

By-Laws

Article 1—Membership

Membership shall be open to any person who is a member of the local teachers' union and the PSA. The membership year shall be Sept. 30 to June 30th.

Article 2—Fees and Financial Records

- a. Membership fees shall be established by resolution at each annual general meeting of the association.
- b. The financial records of the association shall be maintained by the treasurer and shall be open to the membership and to the executive of the parent provincial specialist association.

3—Officers

The officers shall be president, vice-president, secretary, treasurer, and possibly a professional development chairperson and membership coordinator.
Officers shall be elected for a term of one year at the annual general meeting.

Article 4—Committees

- a. The executive committee shall be the officers of the association.

- b. Committees may be appointed by the executive committee from among the members of the association. Such committees shall be responsible to the executive committee.
- c. Wherever a vacancy occurs in the executive committee through any cause, the executive committee shall name a member to fill the vacancy until the next general meeting.

Article 5—Meetings

- a. The annual general meeting of the association shall be held each year at a time and place to be designated by the executive committee.
- b. Other general meetings of the association shall be held from time to time as ordered by the executive.

Article 6—Representations to outside agencies

Any representations made by the chapter to an authority outside the local teachers' union (on a local issue to the school board) or PSA (on a provincial matter to the Ministry of Education) should be conducted through the local teachers' union or the EEPSA executive.