EEPSA Executive Meeting

Jan 22, 2019 – Zoom Meeting

**Join URL:** [**https://zoom.us/j/720515551**](https://zoom.us/j/720515551) **Or call-in: 647 558 0588 / Meeting ID 720-515-551**

**Connected for meeting : Jonathan Dyck, Selina Metcalf, Teresa Rowley, Russell Vinegar, Laura Jackman, Heidi Lessman, Monica Nissen , Donna Boucher (secretary)**  
1)     Catching up (all) – members shared updates from their locals and recent activities   
  
2)     BCTF business  
    a) PSAC update (Jonathan) will share more after next meeting in a few weeks, but one update - if we get membership over 100 by April, we will be bumped up by another $1000 to make it a $7000 grant. Russell will be getting bctf training in Feb, but in the meantime, send all expenses to Jonathan and Russell. Conference registration is this Fri, Jan 25 .  
    b) Financials update: see attached statement (Jonathan/Russell)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | **BCTF** | ***Report Run Date:*** | 1/1112019 | 8:23:56 AM |
| **Program Expense Report** |  |  |  |
| **For The Month Ending December 31,2018** |  |  |  |
| **MTD YTD YTD** | **YTD** | **2018-19** | % |
| **Actual Encumbrance Total** | **Prior** | **Budget** | **Used** |
| **Y660** | **Environmental Educators' Association** |  |  |  |  |
| 901000 | PSA Surplus |  |  |  |  |
|  | 9921 PSA Income Surplus | (11,727.11) | (5,843.69) |  |  |
| 904000 | PSA Revenues |  |  |  |  |
|  | 9930 Membership/Subscription Fees | (171.00) (1,138.75) | (1,752.50) |  |  |
|  | 9931 Grant from BCTF | (6,000.00) (6,000.00) |  |  |  |
|  | 9934 Interest | (34.17) (132.59) | (4.21) |  |  |
|  | 9939 Other Income | (80.00) |  |  |  |
| 905000 | PSA Professional Learning/Conference |  |  |  |  |
|  | 9940 Fees | (226.23) |  |  |  |
|  | 9941 Grants | (2,000.00) | (2,000.00) |  |  |
| 906000 | PSA Meetings |  |  |  |  |
|  | 9950 Executive PSA |  | 384.07 |  |  |
|  | 9953 Subcommittee | 275.04 |  |  |  |
|  | 9954 Annual General Meeting | 419.96 | 101.86 |  |  |
|  | 9958 noes |  | 1,717.70 |  |  |
|  | 9959 Other Meetings |  | 986.30 |  |  |
| 907000 | PSA Publications |  |  |  |  |
|  | 9960 Journal | 906.83 |  |  |  |
|  | 9962 Other/Special PSA | 819.00 |  |  |  |
| 908000 | PSA Expenses |  |  |  |  |
|  | 9970 Operating Expenses |  | 504.00 |  |  |
|  | 9972 Chapter Support | 712.21 | 649.29 |  |  |
|  | 9973 Affiliations |  | 472.50 |  |  |
|  | 9979 Miscellaneous Expenses | 40.00 | 40.00 |  |  |
| 909000 | PSA Conference |  |  |  |  |
|  | 9980 Conference Operating | 1,129.83 |  |  |  |

## BCTF

Program Expense Report

For The Month Ending December 31,2018

MTD YTD YTD YTD 2018-19 %

### Actual Encumbrance Total Prior Budget Used

Y660 Environmental Educators' Association

9988 Speakers 190.00

Total for Program Y660 (6,205.17) (16,811.81) (4,744.68)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BCTF |  | | | | |
| G/L Account Details |
| G/L Account Nos: 901000..909000 |
| Date Filter: 120118..123118 |
|  | Posting Date | Document No. G/L Subcode Code | Description | **Amount** | **External Document No.** |
| **PROGRAM Y660** |  |  |  |  |  |
|  | **PSASurplus** | **901000** |  |  |  |
|  |  | 901000 |  |  |  |
|  |  |  |  | **$0.00** |  |
|  | **PSA Reserve** | **902000** |  |  |  |
|  |  | 902000 |  |  |  |
|  |  |  |  | **$0.00** |  |
|  | **PSA Conference surplus** - **outside** | **903000** |  |  |  |
|  |  | 903000 |  |  |  |
|  |  |  |  | **$0.00** |  |
|  | **PSA Revenues** | **904000** |  |  |  |
|  | 12/21/18 | GJA002258 904000 9931 | PSA MEMBERS GRANTS 18-19 | ($6,000.00) |  |
|  | 12/21/18 | GJA002259 904000 9930 | PSA BATCH 4559/E COMM/NOV 1-18 | ($115.00) |  |
|  | 12/21/18 | GJA002259 904000 9930 | PSA BATCH #4561tt##/E COMM/NOV 19-26 | ($30.00) |  |
|  | 12/21/18 | GJA002259 904000 9930 | PSA BATCH #4560tt## | ($26.00) |  |
|  | 12/31/18 | GJA002270 904000 9934 | DECEMBER 2018 INTEREST | ($34.17) |  |
|  |  |  |  | **($6,205.17)** |  |
|  | **PSA Professional Learning/Conference** | **905000** |  |  |  |
|  |  | 905000 |  |  |  |
|  |  |  |  | **$0.00** |  |
|  | **PSA Meetings** | **906000** |  |  |  |
|  |  | 906000 |  |  |  |
|  |  |  |  | **$0.00** |  |
|  | **PSA Publications** | **907000** |  |  |  |
|  |  | 907000 |  |  |  |
|  | **PSA Expenses** | **908000** |  | **$0.00** |  |
|  |  | 908000 |  |  |  |
|  | **PSA Conference** | **909000** |  | **$0.00** |  |
|  |  | 909000 |  |  |  |
|  |  |  |  | **$0.00** |  |

BCTF Confidential 1/10/2019 Page 32

*Report Run Date:* 1/11/2019 8:23:56 AM

**BCTF**

# Program Expense Report

For The Month Ending December 31,2018

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **MTD** | **YTD** | **YTD** | **YTD** | **2018-19** | % |
| Actual | Encumbrance | **Total** | **Prior** | **Budget** | Used |
| **Y661** | Environmental Educators' - Ed Hammill Fund |  |  |  |  |  |
| 901000 | PSA Surplus  9921 PSA Income Surplus |  | (178.97) | (165.20) |  |  |
| 904000 | PSA Revenues |  |  |  |  |  |
|  | 9934 Interest (0.45) |  | (2.02) | (12.58) |  |  |

**Total for Program Y661** (0.45) (180.99) (177.78)

**BCTF**

**G/L Account Details**

GIL Account Nos: 901000..909000

Date Filter: 120118..123118

Posting Date Document No. GIL Subcode Code Descrlptfon Amount External Document No.

PROGRAM Y661

PSASurplus 901000

901000

PSAReserve **902000**

902000

$0.00

**PSA Conference surplus** - **outside**

#### 903000

903000

#### $0.00

**PSA Revenues**

12131/18

#### 904000

GJA002270 904000 9934 DECEMBER 2018 INTEREST

#### $0.00

($0.45)

**PSA Professional Learning/Conference**

#### 905000

905000

#### ($0.45)

**PSA Meetings 906000**

906000

**PSA Publications 907000**

907000

**PSA Expenses 908000**

908000

**PSA Conference 909000**

909000

#### $0.00

$0.00

$0.00

$0.00

$0.00

BCTF Confidential 1/10/2019 Page 33

    c) Membership update (Nick/Laura): Renewals, Green Teacher, Member Feature – Laura will be meeting Nick soon to learn how to update the listserve. Jonathan noted that we need to make sure that only current members get the Green Teacher subscription. Laura and Nick will make sure membership is up to date.  
  
3)     Communication: Welcome Letter, Website, Social Media – Jonathan is working on welcome letter; website is getting updated; Jonathan, Ryan and Selina update on Facebook and Twitter.  
  
4)     Local Chapters update (Selina): Nipika Leadership Circle – The Leader Circle will have members from all chapters so great opportunity to build provincial capacity. Selina has Burnaby pro-d opportunities and added some events to website. She has asked Local Chapters to send minutes to keep website current. Powell River chapter will be offering a workshop in Feb with Ryan and Jonathan.  
  
5)     Previous business  
  
    a) C2C / EECOM Conference -- Conference Report – Selina has posted a conference report for the event  
    b) Winter Solstice Event debrief – 130 people signed up, but weather and transportation issues cut down the number of attendees. Good networking event.  
  
6)     Upcoming business  
  
    a) Meeting with Minister Fleming – Selina has a meeting next Tues with Minister Fleming. She has sent in info on initiatives, research and upcoming events and will share at the next meeting what develops.  
    b) New Teachers Conferences (April/May)

April – Vernon – Nick and Kerri; May –Nanaimo- Jonathan and Teresa; Selina will book a table for EEPSA to stir up interest and connect with new teachers at both conferences.  
    c) C2C Conference 2019: Planning Committees-

Selina and Teresa were at planning meeting last week; Teresa said a few locations at UBC have been suggested for meetings/field studies; venue options will be toured in the next few weeks then another full meeting in 3 weeks. Russell will be involved in determining the EEPSA budget. Ryan will be involved in the C2C budget and will be connecting with Russell.

A variety of sub- committees have been formed. Selina will send out a google document where members can sign up for the various committees and sub-committees. Donna will assist Nick on the registration committee. Members will be doing some of the meetings by email to start off. More details at next meeting.  
    d) Workshop Offerings- Selina will have an update of offerings at March meeting.

BC Environmental Articulation Committee – post secondary group looking for input on what secondary schools can offer in regards to environmental connections. If anyone is interested in contacting them, go ahead...  
    e) Executive Retreat – Jonathan and Selina suggested getting together to discuss goal-setting and planning for upcoming events. Jonathan and Russell will look at possible meeting times in March, then send dates out to the exec.  
  
Next meetings: February 7 or 9 (Subcommittees). March date to be determined.

Meeting adjourned at 5:05